

# HEALTH SPA REGISTRATION FORM

## Filing Checklist

Before submitting your Health Spa Registration, please review the checklist below to make sure that all necessary documents needed to process your registration are included.

- ☐ Fully Completed Health Spa Registration Form
- ☐ A Copy of Your Current Business Registration Certificate  
*(An Example of this Certificate Has Been Included In Your Packet.)*
- ☐ Fully Completed Surety Bond or Letter of Credit  
*(If Necessary.)*

If you provided a Surety Bond which has not yet expired, you **Do Not** need to provide our office with an additional copy.

- ☐ A Copy of All Membership Contracts Used By Your Health Spa\*\*\*

\*\*\*Before Submitting your Membership Contract, please make sure that your contract contains the required language set forth in the Legislative Rule Title 142, Series 13. In particular 4.4.1 through 4.4.4. Please remember that all four statements must be in 10-point bold faced type and, as shown in the rule, in all capital letters.